Dear Families,

As a brand new member of our community I welcome each of you to the new school year. To all the staff, parents and children who have been so friendly and welcoming, I thank you. I look forward to meeting everyone in the coming months. I promise to do my best in learning all your names, but please bear with me as I will certainly make some mistakes.

I have worked in Catholic schools for 28 years and can honestly say that I have never encountered a staff that shows so much dedication and good will so early in the year. I am very excited about working with them for the children in our care. I have also heard great stories about the support and involvement of the families in our school. It promises to be a rewarding year at St Clare of Assisi.

Whether you are a student or parent, guardian or grandparent, a new family or returning one, I look forward to the contribution you will each make this year. I also offer you my full support and invite you to contact me should you wish to discuss any matter.

Staff Are Learners Too…
I would like to acknowledge the dedication of all staff during the last couple of weeks. There have been endless hours of planning programs, updating information and preparing classrooms to ensure that your children have a smooth start to the 2017 school year. Staff have also been involved in professional development, reflection and dialogue to identify learning priorities for this year, and we are looking forward to implementing some great new initiatives.

2017 Staff
• Attached to the Newsletter is a full staff list for 2017.
• Welcome to Emily Tankey and Luke Brown who both join our staff in Year 2 this year.

Meet and Greet
Our Meet & Greet for the beginning of the year is next Tuesday 7th February, 5.00-6.30pm. Classrooms will be available between 5.00 - 5.30pm for informal chats with teachers, followed by a sausage sizzle organised by the Community Council. This is a great way to meet your child’s teacher and get to know other families. All welcome. If any parents can assist with cooking sausages, it would be greatly appreciated, please contact the Front Office on 6294 1860.

KISS – Kindergarten Information Sessions
Kindergarten parents are urged to attend one of the sessions being provided next Wednesday 8th February. They will be held in the Multi purpose Room at 9.30am and again at 7.00pm.
Calendar
A reminder that the calendar is only available online through the School App and Website. Having it online will ensure that it is current and always up to date. The Newsletter will continue to highlight upcoming events to ensure that parents and families are fully aware of what is on.

Newsletter every Wednesday!
The newsletter will come to your inbox or Skoolbag app each Wednesday. I encourage all families to install the SkoolBag app on your smart phone or Tablet. Please update your preferences to ensure you receive messages for the correct year level.
To ensure you receive the newsletter in your inbox each week, please ensure the front office has your correct email addresses. If you do not have an email address, please let the front office know (this week) so that we can send paper copies home with your eldest child.

Finally, I thank you for your efforts in preparing your children so well for what has been a smooth, though exceptionally hot, start to the year. We look forward to the year ahead and I wholeheartedly offer my support to you as we work together in the education of your child.

It was once said…
The beginning is the most important part of the work. Plato

Blessings to you and your family.

Matt Egan-Richards
Principal

Attention Parents
Last day for Book Club Orders
Issue 1 2017 is Wednesday 8TH February
Please enclose the order form/s and payment in an envelope clearly labeled with your child’s name and class and return to the Library by the due date OR order online with either the app or directly from the Scholastic website.

Payment methods are: Cash (Correct money, no change will be given), Cheque (made out to ‘Scholastic Australia’) or Credit Card (process via internet payment, then complete the details at the bottom of the order form.)

Orders will be delivered to your child’s classroom. Special arrangements can be made if ordering as a present. See Library Staff to find out more.

Please Note: Spare copies of all order forms are available from the Library and NO LATE ORDERS WILL BE PROCESSED.
# STAFF 2017

**Principal**
Matt Egan Richards

**Assistant Principal**
Val Ciuffetelli

**REC Coordinators**
- Carmen Myles (Thursday/Friday)
- Belinda Breen (Tuesday)
- Anna Cooper (Tuesday)
- Jo Thomson (Wednesday)
- Damien Webb (Thursday)
- Annie McArthur (Friday)

**Assistant Principal**
Val Ciuffetelli

**Front Office**
Karen Snowball

**Bursar**
Jo McCarthy

**OHSC Bursar**
Annette Galvin

**Grounds/Maintenance**
Jeff Alcock

**Kinder**
- K Blue: Leanne Lowe (Katherine Austin - Friday)
- K Green: Jordana Swain
- K Red: Laura Adams/Evaline Tjhia (5 day fortnight)

**Year 1**
- 1 Blue: Lucy Sheppard (Rachel Saint - Friday)
- 1 Green: Catherine Smith
- 1 Red: Rob Read
- 1 Yellow: Jo Thomson/Kerrie-Anne Ramirez (Wed-Fri)

**Year 2**
- 2 Blue: Carmen Myles/Rebekah Condon (Thurs-Fri)
- 2 Green: Mike Stoelinga
- 2 Red: Anna Cooper (Rebekah Condon - Tuesday)
- 2 Yellow: Sharon Cox

**Year 3**
- 3 Blue: Karen Haines
- 3 Green: James Doepel
- 3 Red: Claire Walsh (Rachael Saint - Wednesday)

**Year 4**
- 4 Blue: Ben Sweeney
- 4 Green: Emily Tankey
- 4 Red: Belinda Breen (Katherine Austin – Tuesday)
- 4 Yellow: Luke Brown

**Year 5**
- 5 Blue: Kate Warren
- 5 Green: Emma Currey
- 5 Red: Jake Anderson

**Year 6**
- 6 Blue: Priscilla Caragh
- 6 Green: Anita Ramirez
- 6 Red: Damien Webb (Rachael Saint – Thursday)

**Teacher Librarians**
- Annie McArthur/Katherine Austin

**Library Assistant**
- Samantha McCrossen

**Classroom Support Teacher**
- Tracy Mowlam

**Music Teacher**
- Christine Roos

**Indonesian Teacher**
- Margo Smith

**Numeracy Intervention Program**
- Anne McNicol

**Literacy intervention Program**
- Mary-Anne McGrath

**Classroom Support Team**
- Cathy Breen
- Lisa Brussow
- Pax Lehmensich
- Joseph McGrath
- Belinda O’Connor

**Outside School Hours Care**
- Emily Richardson

**Counsellor**
- Joshua Ricketson

**School Welfare Officer**
- Karen Snowball

**Canteen Manager**
- Michelle Wood

**Canteen Assistant**
- Sandra Smith

**Parish Sacrament Coordinator**
- Lisamarie Ciuffetelli
Religious Education

Be the Light of... Community
Relationships, Justice, Inclusion and Action

School Prayer

God our Father,
You are with us as we live this day.
May we show peace in our words and actions.
Help us to learn all we can and to do our best always.
Mary our Mother and St. Clare of Assisi
help us to be loving, joyful and caring to all around us.
We make this prayer through Christ our Lord.

Amen

Class Mass this Friday 3rd February: All of Year 6

SAVE THE DATE
Opening school Mass Friday 10th February 9:30am in the School Hall
BEGINNING OF YEAR REMINDERS………..

- Starting time is **8.45am sharp**. Students arriving late will need to be signed in at the Front Office.
- Supervision commences at **8.30am** and no student should be at school before 8.30am. Students arriving before 8.30am are unsupervised. Please use before school care if necessary.
- A student’s hair should be cut off their face and, if longer than shoulder length, it must be **tied back** in an appropriate school coloured band. Hair should also be of **natural colour** and **extreme haircuts are not permitted**.
- **No jewellery** should be worn to school and only **plain studs, small sleepers and watches** are acceptable. No bracelets, bangles, sparkly ear rings, nail polish, make up, etc are allowed.
- Correct **School Uniform** must be worn at all times. Students who continually wear incorrect uniform will receive a reminder note to be sent home to their parents.
- St Clare of Assisi has a **NO HAT NO PLAY** Policy. Students without a correct school hat will be asked to sit in the shade.
- Black ‘**jogger**’ or canvas type school shoes are **not part** of the school uniform. The only school shoes allowed at St Clare’s are the **traditional or formal black leather school shoes**.
- On sports days, sports shoes are to be **predominantly white**.
- Students with **Mobile Phones** are asked to switch the phone off and leave it in their bags. If mobile phones are heard or sighted during school time they will be confiscated. The School takes no responsibility for lost or broken mobile phones.
- Students who are collected by their parents during the day for appointments must be **signed out/in** at the Front Office before and after the appointment.
- Parents visiting the school to assist are required to have a Working with Vulnerable People Card and are also asked to sign in at Front Office and receive a **Visitors Badge**.
- Please ensure the School always has **up to date contact and emergency details** for your children.
- **Medical details** must be updated and sent to the Front Office.
- St Clare of Assisi is a **NUT FREE** School. Please remember this when preparing recess and lunch, including peanut butter, Nutella, cakes with nuts, etc.
- **Dogs** are not allowed on school premises.
- **Afternoon messages** regarding changes to the afternoon routine must be received by the Front Office by 2.30pm or we cannot guarantee your child/ren will receive the message.
- **Carpark** - Please remember to be patient and considerate of others when driving in the car parks. School carparks are notoriously dangerous and ALL PARENTS are asked to be patient and alert. If you are in a hurry, collect your children early or wait until after 3.15pm when the carpark is less congested.
- **TURN LEFT** when exiting the school entrance as this keeps the traffic flowing.
- **Absences from school** – it is a legal requirement that all absences are explained. Please notify the school of your child’s absence by either:
  - Using the App
  - Calling the Front Office;
  - Emailing the Front Office at office.stclaresconder@cg.catholic.edu.au indicating your child’s name, class, reason for absence and date.
  - Sending a note to the classroom teacher indicating date and reason for absence.
- **Canteen Ordering** - Canteen ordering is only via the Qkr! App. Please see school website for instructions

MORNING ASSEMBLY

We love parents to join us at morning assembly each day. However, we do ask that you stand to the Library side of the Hayshed and not on the Kinder side. This allows us to easily move into classes and minimise congestion.
## Canteen Roster

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<th>Thursday 2nd Feb</th>
<th>Friday 3rd Feb</th>
<th>Monday 6th Feb</th>
<th>Tuesday 7th Feb</th>
<th>Wednesday 8th Feb</th>
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<td>Morning</td>
<td>E. Mowlam</td>
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<td>K. Robinson</td>
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<td>Afternoon</td>
<td>T. Fisher</td>
<td>N. Muir</td>
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**URGENT HELP REQUIRED**

If you would like to help in the canteen in 2017 please contact Michelle on 6294 1860

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### School Notices

#### School Fee Information

The Systemic Fee Note that was sent home with the children last year needs to be returned to the school ASAP. This note is for parents with children attending a systemic high school to update our records to enable the sibling discount and Building Fund to apply to the High School.

School Fees will be emailed out to parents next Friday.

QKR is now the payment method used at SCA. QKR (pronounced - Quicker) is a FREE app to enable mobile payment for school-based accounts to save parents time. The app enables parents to use their smartphone or tablet to make payments for school fees, lunch orders and excursions without having to give their children cash to carry to school.

#### School Hats

A reminder SCA has a “No Hat, No Play” policy. Hats are available for purchase at the Front Office for $10.

#### Student Medical Information

Please ensure that all medical information is current and up to date. Where medical conditions or allergic reactions exist, we ask that parents complete the appropriate forms available on our school website under ‘PARENTS - NOTES’ or from the school office as soon as possible.

All medication brought to school must be clearly labelled with the student’s name, class and handed in at the Front Office.

#### White Cards

White Cards are a recognition of a student’s accomplishments and achievements. These awards are published in Wednesday’s newsletter and are presented at Friday morning Assemblies. Everyone is welcome!

#### Pillars of the Community’ campaign at the Tuggeranong Hyperdome

SCA Staff and children have created a wonderful mosaic and is displayed at the Tuggeranong Hyperdome. The Hyperdome has created a competition around the mosaics created and you are able to vote for your favourite one both online through Facebook by liking a picture and via paper form in centre. There are prizes for the top 3 voted mosaics:

- 1st prize - $1000
- 2nd prize - $500
- 3rd prize - $250

Please help your students and parents to show their support for this community project.

Here is a link to our Facebook page to cast your vote – www.facebook.com/thehyperdome

#### SCA Coffee Club

We meet at Coffee Guru Lanyon - watch this space for the first date!

The Parent Network
Get involved in the School Banking program.

St Clare of Assisi Primary School is excited to offer the Commonwealth Bank School Banking program to all students.

School Banking day is Friday. Each week you need to simply hand your completed bank book and money to the teacher and they will send it down to the front office for the parent volunteer (Robyn Baker and Tanya Hough) to process.

School Banking is a fun, interactive and engaging way for young Australians to learn about money and develop good savings habits. Children who deposit money into their Youthsaver account through School Banking earn Dollarmites tokens, which they can save up and redeem for exciting rewards.

The rewards available during 2017 are:

- Cyber Handball
- Colour Change Markers
- 3D Chalk Set
- Tablet Case
- Smiley Emoji Keyring
- Volt Handball
- Pencil + Tech Case
- Epic Earphones

School Banking is also a great fundraiser for our school. Our school receives $5 when a student makes their first ever School Banking deposit and 5% on every deposit made through the school (to a maximum of $10 per individual deposit).

Getting involved in School Banking is easy!

All you need to get involved in the School Banking program is a Commonwealth Bank Youthsaver account. You can open an account for your child in one of two ways:

1. Online
Visit commbank.com.au/schoolbanking and click on the link to open a Youthsaver account.

2. In branch
Visit a Commonwealth Bank branch with identification for yourself and your child, like a driver’s licence and birth certificate.

If your child has an existing Commonwealth Bank Youthsaver account they can start banking straight away. They just need to bring their deposit in every week on School Banking day using their Dollarmites deposit wallet.