

## **September/October 2017 VACATION CARE INFORMATION FOR PARENTS**

This information is specific for the September/October 2017 Vacation Care period.

For general information about Vacation care, including opening times, fees, bookings, what to bring, etc, please see the Vacation Care information sheet on the SCA OSHC website or come and see a Senior staff member.

<http://www.sca.act.edu.au/> > Parents tab > Out of School Hours Care > Vacation Care

### **Outside the Fence**

During the holidays we will be taking the children outside the fence to use the natural space near OSHC.

The children will have the opportunity to climb trees, explore the water and use big loose parts to enhance their learning in this space. This is a great opportunity for children to gain confidence in their abilities and to manage risks.

Please ensure that your child is wearing clothes that are suitable for this area and that your child has a change of clothes, including socks, and a towel in case they get wet. You can pack more than one set of spare clothes if you want and gumboots are encouraged!

### **Local Walks**

Between the hours of 9am-3pm if staffing arrangements allow and if children are interested we will be going for local walks. (Please see the map for local walks on the SCA OSHC website or displayed at OSHC)

During our designated local walk area there are opportunities to: go to the shops, walk to parks, walk around the surrounding suburbs, walk to the wetlands, walk up Mount Tuggeranong and anywhere else that follows on from the children's interests.

We will ensure that risk assessments are completed (this may be done on the spot with the children as we venture out) and our ratio is maintained.

While on the walks the children may not have access to toilets so we will encourage children to go to the toilet before the walk starts.

### **Fire Pit and ember bowls**

Over the past few holidays the fire pit has been an extremely popular experience where children are learning fire safety, how to manage risks in regards to fires and engaging in meaningful conversations around cultures, cooking and safety.

Throughout these holidays we will be using the fire pit when opportunities arise and it extends on the children's interests and learning. We will also be making our 'ember bowls'. The permission notes for participating in the ember bowl experience went out earlier this year. Please inform the leadership team if you need another one. We have conducted risk assessments on using the fire pit and each time we use the fire pit we do a risk assessment with the children.

### **Wheels – bikes, scooters, skateboards, etc**





These holidays, we continue to let children bring their bikes, scooters, skateboards and rollerblades in every day and we will have select times when they can be used.



If children bring in wheels:

- Children MUST have a helmet to participate – if your child brings in a skateboard, rollerblades or ripsticks from home they must wear knee, elbow and wrist guards as per the OSHC risk assessment. If children refuse to wear the protective gear they will not be allowed to use their own wheels.
- Children can only use their own equipment and cannot share wheels with other children.
- When not in use the wheels will be kept in the bike racks, including when we go on excursions.
- Children are responsible for looking after these and ensuring they are put away after use.

If you have any questions regarding the Vacation Care period, please contact a member of the leadership team.

OSHC Educators ☺

Monday 25/9/17	Tuesday 26/9/17	Wednesday 27/9/17	Thursday 28/9/17	Friday 29/9/17
<p align="center"><b>Public Holiday</b></p>	<p align="center"><b>B 'Day</b></p>  <p><u>Come dressed as something beginning with 'B'</u> and join us for a day of 'B' themed activities!</p> <p><b>Incurision: Barnyard</b> The 'Barnyard' and baby animals will be visiting OSHC during the day.</p>	<p align="center"><b>Ninja Warrior</b></p>  <p>Join us for a day of obstacle courses, ninja crafts and warrior challenges!</p> <p>Can you become the OSHC Ninja Warrior?</p>	<p align="center"><b>Captain Underpants/Emoji Movie</b></p>  <p><b>Excursion: Limelight cinemas and Tuggeranong Town Park</b> Pick a movie, come and play at the playground and then back to OSHC for activities based on the movies!</p> <p><i>Children will choose which movie they're going to see on the day of the excursion.</i></p>	<p align="center"><b>Animalia</b></p>  <p><b>Excursion: National Zoo and Aquarium</b> Explore Canberra's National Zoo and Aquarium and see the new Zootopia exhibit!</p>

Monday 2/10/17	Tuesday 3/10/17	Wednesday 4/10/17	Thursday 5/10/17	Friday 6/10/17
<p align="center"><b>Public Holiday</b></p>	<p align="center"><b>iPlay</b></p>  <p><b>Excursion: iPlay</b> It's time for laser tag, dodgem cars and unlimited video games!</p>	<p align="center"><b>Spectacular Science</b></p>  <p><b>Excursion: Questacon</b> Visit Questacon and then come back to the centre for some science-y fun!</p>	<p align="center"><b>Scouts</b></p>  <p>Fun and challenging opportunities to grow through adventure.</p> <p>Ropes, sewing, orienteering and catapults!</p>	<p align="center"><b>Superheroes day</b></p>  <p>There is a superhero in all of us, we just need the courage to put on the cape.</p> <p><u>Come dressed up as your favourite superhero...</u> but remember, with great power comes great responsibility.</p>

### **Extra Activity Information:**

To make sure excursions run smoothly, **please arrive by 8.00am on excursion days** – this gives us time to put children in groups and talk through expectations with children.

Children will be taking their bags with them on any excursion, so please ensure that it is easy for the children to carry.

Each day please pack your child with spare clothes (pants, shorts, socks, etc) and a towel so that they are able to change into dry clothes if they participate in water based experiences.

Risk assessments have been conducted on all excursions as well as activities/experiences that are deemed high risk. These are available for you to view if you would like.

#### **September/October 2017 – Week 1**

<b>Date</b>	<b>Type of activity</b>	<b>Activity taking place</b>	<b>Location</b>	<b>Excursion Ratio Staff:children</b>	<b>Time of activity</b>	<b>Departure from service</b>	<b>Return to service</b>	<b>Transport</b>	<b>What to bring</b>
26/09/17	Barnyard incursion	Spending time with the animals	OSHC	1:11	TBA	N/A	N/A	N/A	N/A
28/09/17	Excursion to the movies and Tuggeranong playground	Watching either the Emoji movie or Captain Underpants and then playing at the playground	Shop M506, Tuggeranong Hyperdome,, 152 Anketell St, Greenway ACT 2900	1:11	TBA (Movie times need to be confirmed from Limelight)	TBA (Movie times need to be confirmed from Limelight)	TBA	Keirs Bus - Walking from Limelight cinemas to the playground	Snacks for the movie (children will not be able to spend any money at the cinemas), drink bottle, walking shoes
29/09/17	Excursion to the Zoo and Aquarium	Walking around the exhibits at the Zoo and Aquarium	999, 999 Lady Denman Dr, Yarralumla ACT 2611	1:11	10am – 2.30pm	9:30am	3.00pm	Keirs Buses	Drink bottle, walking shoes

#### **September/October 2017 – Week 2**

<b>Date</b>	<b>Type of activity</b>	<b>Activity taking place</b>	<b>Location</b>	<b>Excursion Ratio Staff:children</b>	<b>Time of activity</b>	<b>Departure from service</b>	<b>Return to service</b>	<b>Transport</b>	<b>What to bring</b>
03/10/17	Excursion to iPlay	Dodgem cars, laser tag and arcade machines	125a/18 Benjamin Way, Belconnen ACT 2617	1:11	10.00am-12.00pm	9.15am	12.45pm	Bus Keirs Coaches	Socks, drink bottle
04/10/17	Excursion to Questacon	Walking between exhibits, science shows	National Portrait Gallery, 35 King Edward Terrace, Parkes ACT 2600	1:11	9.30am-1.30pm	9.00am	2.00pm	Bus Keir's coaches	Drink bottle

# St Clare of Assisi School Vacation Care Booking Form

## September/October 2017



Please complete one booking sheet per family and **return by Friday 15<sup>th</sup> September 2017 (Week 9)**.

Please make sure you have completed a 2017 OSHC Enrolment form.

### FAMILY DETAILS

Please fill out the children's details below.

	First Name:	Last Name:	Age	Year in 2017
Child 1:				
Child 2:				
Child 3:				

### BOOKINGS

Please **TICK & INITIAL** the day/s your child requires care. By ticking and putting your initial you are giving permission for each child to participate in daily activities and attend nominated excursions as stated in the Vacation Care information.

**Parent/Guardian selecting bookings:**

Name:	Signature:	Date:
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#### WEEK 1 – September 2017

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
PUBLIC HOLIDAY								x	=
26/09/17	B'Day						\$65.00	x	=
27/09/17	Ninja Warriors						\$65.00	x	=
28/09/17	Captain Underpants/Emoji Movie	Shop M506, Tuggeranong Hyperdome., 152 Anketell St, Greenway ACT 2900					\$65.00	x	=
29/09/17	Anamalia	999, 999 Lady Denman Dr, Yarralumla ACT 2611					\$65.00	x	=

#### WEEK 2 – October 2017

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
PUBLIC HOLIDAY								x	=
03/10/17	iPlay	125a/18 Benjamin Way, Belconnen ACT 2617					\$65.00	x	=
04/10/17	Questacon	National Portrait Gallery, 35 King Edward Terrace, Parkes ACT 2600					\$65.00	x	=
05/10/17	Scouts						\$65.00	x	=
06/10/17	Superheroes						\$65.00	x	=

**Total Vacation Care cost**

#### **Staff use only:**

Date received: _____ Initial: _____	<input type="checkbox"/> 2017 Enrolment form completed	<input type="checkbox"/> Master booking form
Amount paid: _____	<input type="checkbox"/> Children's details completed	<input type="checkbox"/> Booking form entered
Payment method: _____	<input type="checkbox"/> Parents signature for bookings	
Staff signature: _____	<input type="checkbox"/> Bookings ticked and initialed	
	<input type="checkbox"/> Parent consents completed	
	<input type="checkbox"/> Local walk permission	

## PARENT/CARER CONSENTS/TERMS AND CONDITIONS

### **Consent for activities and excursions**

I understand that by ticking and signing the booking sheet, I give permission for my child to participate in the activities and excursion stated on the highlights sheet and booking sheet.

Name:		Signature:		Date:	
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### **Payment and booking**

I understand that full payment must be received before my child can be booked into Vacation Care.

I understand that if I am entitled to receive CCB or CCR it is my responsibility to contact the finance officer to find out my reduced fees and if I do not contact the finance officer I will be required to pay full fees at the time of booking.

I understand my child's booking will not be confirmed until payment is received.

Name:		Signature:		Date:	
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### **Refunds**

I am aware that Vacation bookings are permanent and there are no refunds given for days that are cancelled after the end booking date of Friday 15<sup>th</sup> September 2017.

Name:		Signature:		Date:	
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### **Extra information**

I have read the attached extra information about September/October vacation care and the general information about vacation care located on the SCA website and understand my responsibilities in regards to this information.

Name:		Signature:		Date:	
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### **Local Walks**

The educators and children at OSHC go on local walks to extend on the children's interests, to learn about our local area, explore the natural environment and to engage in the local community. During the walks the children often explore and learn about the natural environment and risk assessments have been completed for these experiences.

The local area is displayed on our parent notice board and can be accessed on the OSHC page of the SCA website.

Please be aware that for local walks:

- The number of children attending the local walk will be based on the children's interest.
- The ratio will be at 1 educator to 11 children. There will always be at least 2 educators, one of which will be first aid trained.
- Where the destination of the walk is pre-planned, a sign will be displayed at the service showing the proposed route and destination. Where the destination is not pre-planned, the children and educators will highlight the route and destination whilst on the walk or on return and it will be displayed when they return to the service.
- The educators and children will only go on a local walk between the hours of 9am-3pm. The duration of the excursion will be determined by the children's interests and needs and when/if the children need to return to the service by 3.00pm.
- The mode of transportation is walking. There will be no alternate transport.
- A general risk assessment has been completed for local walks specifying general risks that are present in our local area. There are also specific risk assessments for local areas that we regularly visit.
- That there are not usually any toilet facilities. OSHC will encourage children to go before the walk however in emergencies children may need to do a 'bush wee'.

I consent to my child going on local walks with the educators during the vacation care period (26/9/17-6/10/17) and am aware of the above information in regards to local walks.

Child 1: \_\_\_\_\_

Child 2: \_\_\_\_\_

Child 3: \_\_\_\_\_

Name:		Signature:		Date:	
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